• Places talent in shot according to storyboard/script.
• Makes sure camera, sound and lights are in correct positions.
• Calls for “Quiet on the set! Roll! Camera! Action!” or uses hand signals to begin action on the shoot.
• Calls for a “Cut!” when “clip” is complete or there is a problem.
• Directs Talent to either change lines or deliver lines in a different way.
• No one argues with the director. The director is the ”Boss”.
• Organizes all cables, tripods and carts.
• Checks power supplies and connections to any equipment.
• Assists Camera Tech.
• Assists Director.
• Constructs any required light or sound set-ups.
• Delivers lines or narration according to script and in character, if required.
• Works with Director to make a shot as close to the storyboard and script as possible.
• Operates camera and all camera-related parts, such as lenses, focus and zoom.
• Uses the storyboard/script as a guide for setting the shot.
• Insures that there is lead time on the tape before shooting and that time-code is correct (Are all shots cued correctly from previous shots).
• Checks camera batteries and power supply.
• If no sound person is available or required, the Camera Tech also makes sure that camera audio is on and receiving a good signal.